

## 1. Float Plan and Shore Contact Procedures

- a. If you cox a row, designate a shore contact who is responsible for invoking the “lateboat” procedure, if the cox does not call them within the row time
- b. Please note your shore contact in the “row notes” of the online system
- c. Post the appropriate “Upriver” or “Bay” sign for that boat on the external bulletin board
- d. Call your shore contact upon safe return and remove the laminated sign indicating that a boat is out
- e. The “late boat” procedure was determined to be:
  - i. Shore contact to call the cox if it is 15 minutes after the scheduled end of the row time and they have not received the “all safe” call from the cox
  - ii. If shore contact cannot raise cox, shore contact to call the cells of rowers known to be on the boat.
  - iii. If unable to make contact with anyone on the gig, proceed to waterfront and look for the gig, making note of the boat’s direction on the bulletin board; if the shore contact is not close to town, they should call someone who is and ask them to do so.
  - iv. If no sign of the gig, call 911
  - v. Optional: Call Front Street, since they have a boat in the water (main number is 207.930.3740)
  - vi. Optional: if you truly think an emergency exists, call the Coast Guard. Do not do this lightly, as they will come in force!!
- f. Good practices for the coxes to follow:
  - i. If your shore contact doesn’t have regular and easy access to the internet, print out the list of rowers on your row and provide it to your shore contact in advance of the row
  - ii. Call your shore contact before setting out to tell them which direction you are headed in (redundant if you have put out the sign but may save time in the event of an emergency)